



## **AGENDA OF THE FCWS MEETING**

Date & Time: Tuesday 7<sup>th</sup> June 2016 at 19.00

Venue: Staff Room, Chiltern Gate Site

Present:

Apologies:

1. Welcome and introductions to any new members to FCWS.
2. Agree minutes of the last meeting.
3. Action points from the last meeting.
4. Summer fete 2016 preparation updates:
  - a. Fete activities/stalls/private sellers.
  - b. Refreshments – food/drink/ice cream.
  - c. Music – Band availability.
  - d. Raffle prizes update.
  - e. Tombola – Timing of Mufti Day and donations letter.
  - f. Attractions – Bouncy castle/Fire engine
  - g. Advertising – Leaflet design, size and quantities.
  - h. Floats for stalls/Collectors/Money counters.
5. AOB.

**NEXT MEETING PROVISIONAL DATE:**

To be determined