

Online Learning Safety Guidance for Parents / Carers During COVID-19 School Closure

Phone / Video Calling

- Always ensure calls are made via a parent / carer's device even if your child owns their own. Use parent's accounts at all times.
- Please remain in the room or close by during video calls. Your child may need help with their learning or behaviour during the call, and teachers may wish to speak to you.
- School video calls will be made using an established school contact or private link. The link may require a password for extra security.
- Never pass on the joining details of a video call or publish the details online.
- Parents and pupils are expected to use polite and courteous language and appropriate behaviour as per the Parental Code of Conduct and Chiltern Wood Behaviour Policy.
- Always double check a video call has been ended by the call organiser, yourself or child.
- Be mindful of personal information that may be in the background of your screen. Similarly, please ensure the video background is appropriate.
- Video calls should take place in a suitable environment such as a hallway, living room or kitchen. Video calls must not take place in a bedroom or bathroom.
- Suitable clothing should be worn by all participants of a video call, including siblings. For some pupils, it may be useful to wear school uniform in order to maintain association with school life and prepare them for learning.
- For the comfort of all participants, please ensure there isn't an 'audience' of people watching video calls.

Facebook

- You may find relevant content and resources posted on the 'Friends of Chiltern Wood' Facebook page.
- If you would like to share content or resources please ensure the link does not contain inappropriate content or advertising (please note, if you have an ad blocker on your browser you may not see the adverts in order to check them).
- Do not share content posted on the Chiltern Wood School Facebook groups outside of the group.
- If posting a video or picture in your home, ensure the video background is appropriate and does not contain personal information.
- All posts are reviewed by the group administrators before appearing in the discussion feed.
- Do not contact school staff via Facebook messenger or post on their personal profiles.
- We recommend all parents check their Facebook privacy settings to ensure personal information and photos are not visible to the general public. (To test this on a browser

go to your profile page, click the 3 dots next to “View Activity Log” on the cover photo, click view as a member of the public. To test this on the app go to your profile, click the 3 dots next to “Add to Story”, click “View as”).

- Pupils should not have a Facebook account unless they are 13+ years of age and are able to understand the dangers / risks of using this social media platform. Any use of Facebook to participate in online learning activities should be heavily supervised by a parent or carer.
- We recommend parents sign out after using social media platforms to ensure children are not able to gain unsupervised access at a later date.
- To report inappropriate content on Facebook, please use the 3-dot menu button on a post or comment and click ‘Report...’

Instagram

- You may find relevant content and resources published on the Chiltern Wood School Instagram account.
- We recommend all parents check their Instagram privacy settings to ensure personal information, locations and photos are not visible to the general public.
- Pupils should not have an Instagram account unless they are 13+ years of age and are able to understand the dangers / risks of using this social media platform. Any use of Instagram to participate in online learning activities should be heavily supervised by a parent or carer.
- We recommend parents sign out after using social media platforms to ensure children are not able to gain unsupervised access at a later date.
- To report inappropriate content on Instagram, please use the 3-dot menu button on a post and click ‘Report...’

YouTube

- You may find relevant content and resources published on the Chiltern Wood School YouTube account.
- Due to the vast range of videos, advertising and adult content that appears on YouTube, we recommend pupils are supervised when using it.
- To lessen the likelihood of inappropriate material appearing, please change your profile settings to ‘Restricted Model’ by clicking on your profile picture and scrolling to the bottom of the menu (please note this is a YouTube algorithm and is not 100% effective, therefore supervision is still required. It also only applies to the current browser being used).
- To report inappropriate content on YouTube, please use the 3-dot menu button in the top right hand corner of the video and click ‘Report...’

YouTube Kids App

- The YouTube kids App can provide children with a safer viewing environment for online learning. Features include:

- Child's account linked to parent's account.
- Content sorted by age group.
- Videos and channels can be approved by parents.
- Timers can be used to limit screen time.
- Individual videos can be blocked.
- Adverts are suitable for children.
- Please note, content on the Chiltern Wood School channel is not available on the YouTube Kids app.

General Advice

- Always check online links before your children use them or sharing them online.
- We recommend setting time limits on screen time to reduce the likelihood of disturbed sleep.
- Online learning may be more successful if part of a daily routine or schedule.
- Keep your devices and apps up-to-date. Software updates contain the most recent security features.
- Only contact staff during school hours using official channels.
- If you notice personal identifiable information in the background of a photo or video, please let the owner know as soon as possible.
- If you see any online content published by Chiltern Wood School that could be deemed inappropriate, please contact Rhonda Gosney as soon as possible.
rgosney@chilternwood.bucks.sch.uk.

For more information on online safety please visit:

www.safetynetkids.org.uk/

www.nspcc.org.uk/keeping-children-safe/online-safety/

www.thinkuknow.co.uk/